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WORKING PAPER

Approved For Release 2000/08/30 : CIA-RDP81-00261R000500030059-4

GDP # 8-497

CHARTER  
CENTRAL INTELLIGENCE AGENCY  
INFORMATION HANDLING SYSTEMS  
OVERSIGHT AND COORDINATION COMMITTEE

PURPOSE:

This committee is formed to provide management review of requirements for the electrical exchange and processing of information within the Central Intelligence Agency, the utilization of information handling systems, and to counsel the Executive Advisory Group concerning information handling.

AUTHORITY:

The committee is formed in response to DCI tasking of the DDA to provide appropriate administration support for the CIA and certain elements of the Intelligence Community.

MEMBERSHIP:

CHAIRMAN: Deputy Director for Administration

MEMBERS : Director of Communications

Director of Data Processing

Director of Security

Chief, ISS, DDO

Appointee from DDS&T

Appointee from ~~\_\_\_\_\_~~ **NFAC**

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FUNCTIONS:

1. The committee will review new requirements for information handling support to determine if application of automation and electrical communications techniques are appropriate for the described need.

2. The committee will review existing systems to determine if they are being appropriately utilized, if they meet an Agency need, and if expanded or reduced service is desirable in the future. Growth trends will be closely monitored.

3. The committee will determine if existing information handling systems can be utilized to meet new requirements, if the technology employed to meet one requirement is applicable to another or if consideration should be given for various users to share systems.

4. The committee will monitor information handling projects such as SAFE for the EAG.

5. The committee will develop inter-Agency information handling policies and guidance agreements for EAG consideration.

6. The committee will ensure that CIA planning for information handling needs is collaborative.

7. The committee will develop a united CIA position concerning Community information handling matters. A member

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of the committee will be the principle interface with the Community Information Systems Office (CISO) and serve as a member of the DCI's Information Handling Committee.

8. The committee will allocate responsibility in the ADP and telecommunications area to cognizant offices and work to prevent duplication of effort or redundant developments.

9. The committee will ensure that information handling systems meet general, computer and multi-level access security standards.

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SUBMITTAL SLIP		DATE
		24 March 1
TO: D/ODP		
ROOM NO. 2D0105	BUILDING Hqs.	
REMARKS:		
<p>Danny,</p> <p>Per our conversation, attached is a draft Information Handling Committee Charter for your consideration.</p> <p><i>Bill</i></p>		
FROM: D/CO		
ROOM NO. 2B07	BUILDING Page	EXTENSION G0800
FORM NO. 241 1 FEB 55		
REPLACES FORM 36-8 WHICH MAY BE USED.		